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**ANIL NEERUKONDA INSTITUTE OF TECHNOLOGY AND SCIENCES**  
(Approved by AICTE, Affiliated to Andhra University & Accredited by NBA )  
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**Department of Computer Science and Engineering**

Ref: ANITS/CSE/2023-24/001

11.12.2023

**Circular**

All the students of II/IV CSE A are hereby informed that the department is conducting an awareness session on “The Importance of Communication Skills in Career Growth” on 12.12.2023(Tuesday) from 11:00 A.M to 12:00 P.M

**Venue : Skill Training Centre**

**Resource Person: Ms.G.Lavanya**

**To:**

1)Class Teacher of II/IV CSE A

*V.S. Lakshmi*

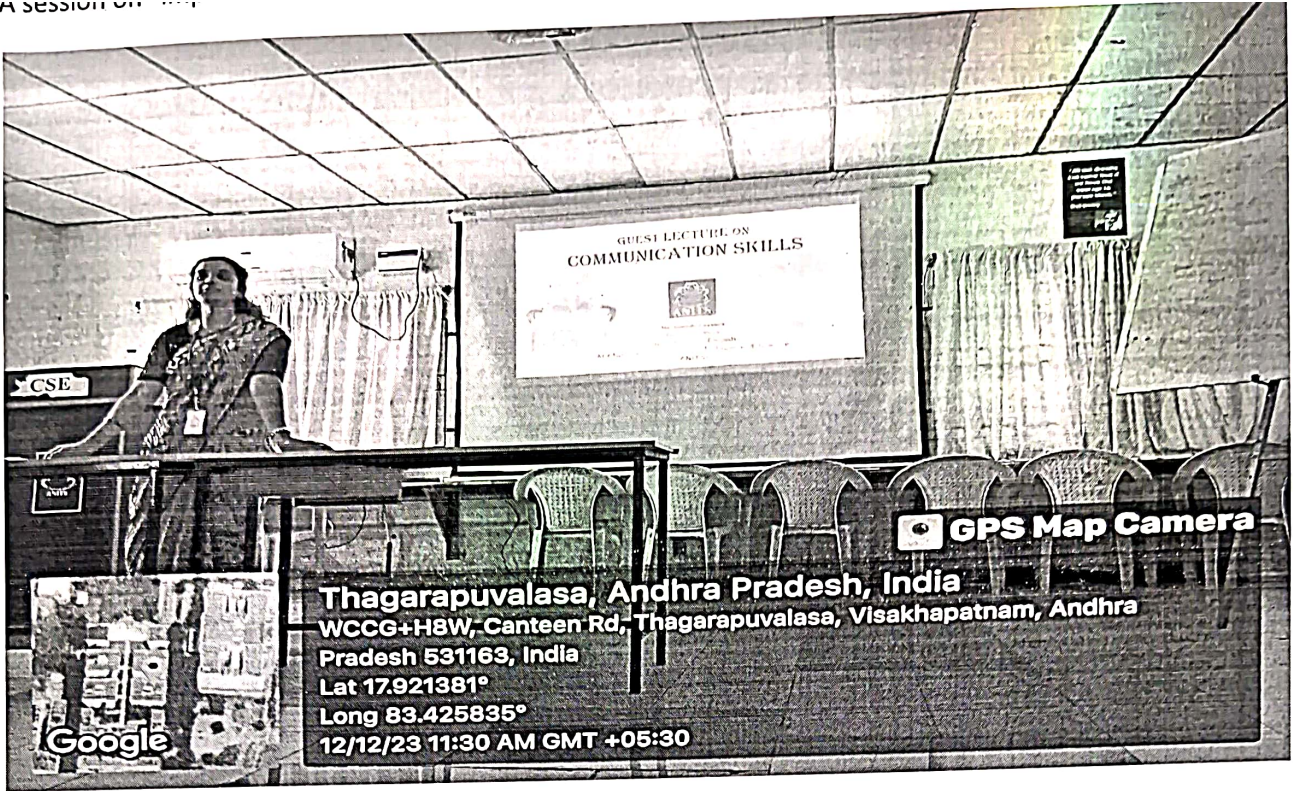
*K.Rachitha*  
Coordinator

K.Rachitha

*Dr.M Ramakrishna Murty*  
HOD, CSE

**Dr.M Ramakrishna Murty**  
Head of the Department of  
Computer Science & Engineering  
Anil Neerukonda Institute of  
Technology & Sciences  
Sangivalasa, Visakhapatnam Dist







A session on "Importance of Communications skills in Career Growth" Organized by Department of CSE





ANIL NEERUKONDA INSTITUTE OF TECHNOLOGY AND SCIENCES (A)

DEPARTMENT OF CSE

A Session on "Importance of Communication Skill in Career Growth " by Ms. G Lavanya, ANITS.  
Held on 12th December 2023 at 11 AM to 12 Noon.

S.No	Roll No	Name of the student	Year & Section	Signature
1	A22126510001	ADIMOOLAM NITIN JAGADISH	II/IV CSE-A	<i>[Signature]</i>
2	A22126510002	ADUSUMILLI SRINIVAS SAI	II/IV CSE-A	<i>Srinivas Sai</i>
3	A22126510003	ANDANA LALLUPRASAD	II/IV CSE-A	<i>A. Lalluprasad</i>
4	A22126510004	APPALABATHULA ASHISH	II/IV CSE-A	<i>Ashish</i>
5	A22126510005	BAGANA DILLISWARI	II/IV CSE-A	<i>B. Dillishwari</i>
6	A22126510006	BAINABOINA SRI MAHA LAKSHMI	II/IV CSE-A	<i>Mahalakshmi</i>
7	A22126510007	BAKI HEMANTH KUMAR	II/IV CSE-A	<i>B. Hemant</i>
8	A22126510008	BANDI CHANDRA HARSHITA	II/IV CSE-A	<i>Harshita</i>
9	A22126510009	BEHARA V N ABHINAV BHARADWAJ	II/IV CSE-A	<i>Abhinav</i>
10	A22126510010	BELLAPU SAHITHI RAMYA	II/IV CSE-A	<i>Ramyai</i>
11	A22126510011	BODDA SNEHAL	II/IV CSE-A	<i>Snehal</i>
12	A22126510012	BOGAVARAPU LALISHYA	II/IV CSE-A	<i>Lalishya</i>
13	A22126510013	CHANNAKA JAYARAM VENKATA SAI	II/IV CSE-A	<i>Jayaram</i>
14	A22126510014	CHINTADA UPENDRA	II/IV CSE-A	<i>Chintada</i>
15	A22126510015	CHITTIMOJU SAMYUKTHA	II/IV CSE-A	<i>Samyuktha</i>
16	A22126510016	DEEPATI SRI HARSHA	II/IV CSE-A	<i>Deepati</i>
17	A22126510017	DORASALA CHARITHA	II/IV CSE-A	<i>D. Charitha</i>
18	A22126510018	DUPPATLA VENKATARAJEEV	II/IV CSE-A	<i>Venkat</i>
19	A22126510019	GADIRAJU SRI CHAITRA	II/IV CSE-A	<i>Chaitra</i>
20	A22126510020	GODABA VISHNUPRIYA	II/IV CSE-A	<i>G. Vishnu</i>
21	A22126510021	GORLE VAMSI	II/IV CSE-A	<i>G. Vamsi</i>
22	A22126510022	GORLI PRAVEENA	II/IV CSE-A	<i>P. Praveena</i>
23	A22126510023	GUDIVADA ANJALI	II/IV CSE-A	<i>Anjali</i>
24	A22126510024	ILLIPILLI PRANAYA KAMALA	II/IV CSE-A	<i>P. Kamala</i>
25	A22126510025	JAMI CHINA MEGHANA MANIKANTA	II/IV CSE-A	<i>Meghana</i>
26	A22126510026	JAYANTH VORLOTH	II/IV CSE-A	<i>Absent</i>
27	A22126510027	K NITISH V VENKATESH	II/IV CSE-A	<i>K. Nitish</i>
28	A22126510028	KANCHUMANI LAVANYA CHARISHMA	II/IV CSE-A	<i>Absent</i>
29	A22126510029	KANIREDDY SUDHA	II/IV CSE-A	<i>K. Sudha</i>
30	A22126510030	KANKANALA SANDEEP	II/IV CSE-A	<i>K. Sandeep</i>
31	A22126510031	KARANAM SWAPNA PREETHI	II/IV CSE-A	<i>K. Swapna</i>
32	A22126510032	KARI SASANK	II/IV CSE-A	<i>K. Sasank</i>
33	A22126510033	KILLANA SRIHITHA	II/IV CSE-A	<i>S. Srihitha</i>
34	A22126510034	KILLI SURYA PRAKASH	II/IV CSE-A	<i>K. Surya</i>
35	A22126510035	KOLLI MALLESWARI	II/IV CSE-A	<i>M. Malli</i>
36	A22126510036	MADDI VARSHITA REDDY	II/IV CSE-A	<i>M. Varshita</i>
37	A22126510037	MADIREDDY VYDEHI	II/IV CSE-A	<i>V. Vydehi</i>
38	A22126510038	MARRAPU TARUN	II/IV CSE-A	<i>M. Tarun</i>
39	A22126510039	MIDATHANA SRI BHARGAV ARUN KUMAR	II/IV CSE-A	<i>M. Arun</i>



40	A22126510040	MUDUNDI DIVYA	II/IV CSE-A	Divya...
41	A22126510041	MUNDRU UDAY SAI	II/IV CSE-A	M.D.S.
42	A22126510042	MUNTA NAVADEEP VENKATA SAI KUMAR	II/IV CSE-A	M. N. V.
43	A22126510043	MUTCHERLA RAHUL KUMAR	II/IV CSE-A	M. Rahul Kumar
44	A22126510044	MUTHA DURGA PRASAD NAIDU	II/IV CSE-A	M. D. P. N.
45	A22126510045	NADUPURU NAVYA DURGA	II/IV CSE-A	Navya...
46	A22126510046	NOUNDRU ABHISHEK	II/IV CSE-A	ABSENT
47	A22126510047	PATCHIGOLLA SAI ABHINAY	II/IV CSE-A	Abhi
48	A22126510048	PATNAIKUNI SAI CHARISHMA	II/IV CSE-A	Charishma
49	A22126510049	POOJITA SAI MANDANGI	II/IV CSE-A	M. Poojita
50	A22126510050	RAGHAVAPUDI SAI VYSHNAVI	II/IV CSE-A	R. S. Vyshnavi
51	A22126510051	REDDY SURYA PRAKASH	II/IV CSE-A	R. Surya
52	A22126510052	REGANA ASHA LATHA	II/IV CSE-A	Asha
53	A22126510053	RESAPU ESWAR KAMAL REDDY	II/IV CSE-A	R. Kamal
54	A22126510054	ROUTHU LAVANYA	II/IV CSE-A	R. Lavanya
55	A22126510055	SARAGADA YASHWANTH REDDY	II/IV CSE-A	S. Yashwanth
56	A22126510056	SEERA HEMANTH HARSHA VARDHAN	II/IV CSE-A	S. Harsha
57	A22126510057	SIRASAPALLI VARAHA ADARSH	II/IV CSE-A	Adarsh
58	A22126510058	SUMITH SAHU	II/IV CSE-A	Sumith
59	A22126510059	TANGUDU SAI PRAVEEN	II/IV CSE-A	T. Praveen
60	A22126510060	TEEGALA THARANI	II/IV CSE-A	T. Tharani
61	A22126510061	V N SIDDHARTHA BHUVAN CHATTI	II/IV CSE-A	Bhuvan
62	A22126510062	VADALI VENKATA SAI SRIVATHSAV	II/IV CSE-A	V. S. V.
63	A22126510063	VEMULA MANOJ	II/IV CSE-A	Manoj
64	A22126510064	VENNAPU DEEKSHITHA	II/IV CSE-A	Deekshitha
65	A22126510195	BORRA SAI MANOHAR	II/IV CSE-A	Manohar
66	A22126510196	NALLA SRINU	II/IV CSE-A	Srinu
67	A22126510197	POGIRI PRASANNALAXMI	II/IV CSE-A	Prasanna
68	A22126510198	SHAIK MOHAMMED MARSHUK	II/IV CSE-A	M. Marshuk
69	A22126510199	KUNDEM LEELA MEGHANA	II/IV CSE-A	K. L. Meghana
70	A22126510200	SIMHADRI VISHNU PRIYA	II/IV CSE-A	S. Vishnu Priya

*[Signature]*  
Faculty Coordinator

*[Signature]*  
HOD, CSE  
Dr. M Ramakrishna Murty

Head of the Department of  
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An Awareness session on "The Importance of Communication Skills in Career Growth"

On

12<sup>th</sup> December 2023

**Report**

**Objective**

1. To practice Active Listening.
2. List and overcome the barriers in a communication process
3. Define and understand communication and understand the process of communication
4. Tips to improve verbal and non verbal communication

Department of CSE organized an Awareness session on "The Importance of Communication Skills in Career Growth" on 12<sup>th</sup> December 2023 for the 2<sup>nd</sup> year students of the college. Resource person Ms.G.Lavanya addressed the students and had an interactive session on the importance of communication skills and how to improve their skills that would finally help them in the future both personally and professionally.

**The Key Points discussed in the session:**

Active listening is a crucial objective of communication skills that involves not just hearing, but also understanding and responding to what is being said. It is an essential skill that enables effective communication and builds strong relationships. Active listening requires focus, attention, and empathy towards the speaker.

To overcome the barriers in communication process mainly one has to concentrate on proper listening skills, Empathy and understanding. They involve being able to see things from another person's perspective and truly understand their thoughts and feelings. When we communicate with empathy and understanding, we are more likely to build strong relationships and avoid misunderstandings.

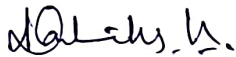
Non-verbal communication is a vital component of effective communication skills. It includes body language, facial expressions, eye contact, posture, tone of voice, and gestures.

## Conclusion

The session ended up with valuable information provided by the speaker. Several students attending the session expressed their interest and communicated with speaker about their doubts and got them clarified.

## Outcomes of the Session:

- Gained knowledge about how to identify your communication strengths and weakness.
- Engage with others by speaking clearly and expressively.
- To handle difficult conversations
- Interact confidently and build rapport.



**Faculty Coordinator**

K.Rachitha,

Asst.Professor



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